



**TERMS OF REFERENCE  
FOR  
DEVELOPING  
A RESOURCE GUIDE FOR WOMEN VICTIMS OF  
VIOLENCE**

***“FOSTERING COMMUNITY ACTION TO COMBAT  
VIOLENCE AGAINST WOMEN AND PROMOT GENDER  
EQUALITY IN RURAL UPPER EGYPT” PROJECT***

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# **1. BACKGROUND INFORMATION**

## **1.1. Introduction**

Within the framework of the EU-Egyptian government's cooperation to combat violence against women, gender-based violence and promote gender equality, Gozour Foundation for Development, in cooperation with CONEMUND Association, are implementing the project “Fostering Community Action to Combat Violence Against Women and Promot Gender Equality in Rural Upper Egypt” (code: ENI/2017/393-958). The project targets 5 governorates: Beni Suef, Assiut, Sohag, Qena and Luxor.

The overall objective of the project is to strengthen women’s participation, their role in society and their rights in Egypt through working mainly on four major issues: domestic violence; physical sexual harassment; early marriage; and female genital mutilation (FGM).

Violence against women (VAW) is a severe violation of human rights and has serious consequences on women’s health and wellbeing. The high rates of gender-based violence necessitates an increase and improvement in the support services for victims, creating a safe environment for them to safely

## **1.2. Beneficiary country**

The Arab Republic of Egypt

## **1.3. Contracting Authority**

Gozour Foundation for Development (GFD) is an Egyptian non-profit organisation registered under the Ministry of Social Solidarity, No.7885/2010. The Foundation was established “to become a catalytic agent in tackling the underlying causes of underdevelopment and supporting the advancement of human beings to rejuvenate themselves and become productive assets in the society.

GFD is implementing the project “Fostering Community Action to Combat Violence Against Women and Promot Gender Equality in Rural Upper Egypt” (code: ENI/2017/393-958) in collaboration with the Spanish association CONEMUND.

CONEMUND is a non-governmental and independent organization that was established with the objective of promoting international cooperation for the economic and social development of developing countries. The actions of CONEMUND are aimed at improving the living conditions of these countries, marked by poverty, disease, lack of education and marginality.

## **2. OBJECTIVE, PURPOSE & EXPECTED RESULTS**

### **2.1. Overall objective**

The overall objective of the project is as follows:

“Strengthen women’s participation, their role in society and their rights in Egypt”.

### **2.2. Purpose**

The purposes of this contract are as follows:

- Developing a resource guide for women victims of violence.

### **2.3. Results to be achieved by the Consultant**

- A resource guide of the four types of Gender Based Violence (GBV): domestic violence; physical sexual harassment; early marriage; and female genital mutilation (FGM).
- A mechanisms of coordination between civil society, CBOs and social service providers in the targeted communities;
- Mapping of all the stakeholders in the targeted areas providing legal and psychosocial support, health and other related services;

## **3. SCOPE OF THE WORK**

### **3.1. General**

#### **3.1.1. Project description**

The project aims to improve the protection of the rights of women and girls in Upper Egypt, changing the perception of gender-based violence among the society and the women survivors of violence. Improving the knowledge of local communities about the risks associated to violence against women and strengthening the capacities of CBOs for developing prevention and protection mechanisms, will combat practices against women in the target area.

The project is working in partnership with 10 CBOs in 5 governorates: Beni Suef, Assiut, Sohag, Qena, and Luxor to facilitate the implementation on the ground in the target areas. The CBOs have been selected on the basis of their understanding on their communities’ challenges, especially concerning gender issues, and their determination to participate in the project adopting a holistic and rights-based approach for combating any form of violence against women.

### **3.2. Specific activities**

The consultant will develop a resource guide in the form of an A5 booklet which will be divided into two sections: the first section will provide women in the 5 governorates with information on the different forms of Gender Based Violence: domestic violence; physical sexual harassment; early marriage; and FGM including illustrations.

The second section will include information about all the stakeholders in the area of providing services for women victims of violence, to whom the women can refer to when necessary (healthcare, psychosocial support, legal aid, including procedure of issuing IDs, educational services, and other services).

The consultant shall prepare within 15 days from the contracting date a preliminary detailed outline of the first section in Arabic and English; fifteen days later, the consultant shall prepare the first draft of the whole booklet in Arabic; and finally by the end of 45 days, the consultant submit the final Arabic version of the resource booklet both soft and hard copy to be ready for printing.

### **3.3. Project Management**

#### **3.3.1. Responsible Body**

Gozour Foundation for Development and CONEMUND shall responsible for reviewing the outline.

Gozour Foundation for Development will revise and approve the final Arabic resource Guide.

## **4. LOGISTICS AND TIMING**

### **4.1. Location**

Cairo and 5 targeted governorates: Beni Suef, Assiut, Sohag, Qena and Luxor.

### **4.2. Commencement date and Period of Execution**

The intended start date is **18<sup>th</sup> March 2019** and the period of implementation of the consultant will be **45 days** from this date.

**Deadline for submitting technical and financial offers is Thursday, 14<sup>th</sup> March 2019 at 4:00 pm**

**The technical offer should have the following:**

- Introduction;
- Methodology;
- Work plan;
- Expected outputs (deliverables);
- CV and similar experience of the consultant in relation to the subject of the contract.
- Organization and distribution of the tasks among the experts, if applicable.

**The financial offer should have the following:**

- Unit cost, number of units, and total.
- Mission expenses (travel costs, daily allowances, etc.).

## 5. REQUIREMENTS

### 5.1. Personnel

#### 5.1.1. Key expert

The Key expert has a crucial role in implementing the contract.

These terms of reference contain the required key expert's profile. The tenderer shall submit CV and references of previous assignments

#### Key expert 1: Team Leader

Qualifications and skills

General professional experience:

- A minimum of 7 years experience in the field of women's rights;
- A minimum of 10 years experience in the development sector.

Specific professional experience

- Ability to develop manuals;
- Good knowledge in the field of women empowerment;
- Good knowledge of the context in rural upper Egypt and women's situation in the targeted governorates.

The expert must be independent and free from conflicts of interest in the responsibilities they take on.

## 6. DEVELOPMENT STAGES

### 6.1. Development requirements

Stage	Content	Time of submission
First	Preliminary detailed outline of the booklet	Within 15 days from the contracting date
Second	The first draft of the whole booklet in Arabic	Fifteen days later
Third	The final Arabic version of the resource booklet both soft and hard copy	By the end of 45 days from the contracting date

## **7. MONITORING AND EVALUATION**

### **7.1. Definition of indicators**

- Cover all important national and/or international definitions and information about the four issues of Gender Based Violence: domestic violence, physical sexual harassment, early marriage, female genital mutilation (FGM);
- Covers the contents of the Penal Code for the four issues of Gender Based Violence;
- Presents the consequences of being exposed to any form of violence against women;
- Produce a mapping of all stakeholders and services providers in the targeted communities;
- Complete task within the time frame.

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